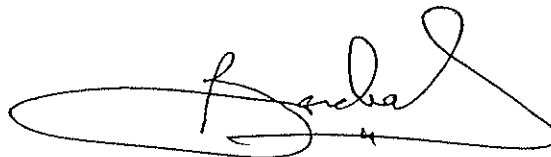## Assumption University Announcement

No. 4/2010

Subject: Development/Modification of Programs in Accordance with the Thai Qualifications Framework for Higher Education

Whereas it is deemed appropriate to ensure the quality of undergraduate and graduate programs, the Rector of Assumption University, empowered under the provisions in Articles 43(1) and (5) of the Private Higher Education Institutions Act B.E. 2546 Amendment (No.2) B.E. 2550 hereby announces the following guidelines in accordance with the Thai Qualifications Framework for Higher Education (TQF:HEd) for the development and modification of academic programs.

1. New academic programs which will be offered from the academic year 2010 onwards must be developed in accordance with the Thai Qualifications Framework for Higher Education B.E. 2552. Existing programs must be modified in accordance with the Thai Qualifications Framework for Higher Education B.E. 2552 within the academic year 2012. The development or modification of programs should be in accordance with the procedures and time frame set by the University.

2. Each School can develop or modify academic programs by:

   2.1 Using the Field Qualifications Framework announced by the Ministry of Education as guidelines.

   2.2 Using the Thai Qualification Framework for Higher Education B.E. 2552 as guidelines to develop/modify the programs in case the Ministry of Education has not yet announced the Field Qualifications Framework.

3. Each School should prepare the program specification, course specification and field experience specification (if any) covering all the headings indicated in the forms TQF2, TQF3 and TQF4 set by the Commission on Higher Education.

4. Each School should carry out the development/modification of academic programs according to the system and mechanism set by the University.

5. The programs which will be offered to students must be approved by the University Council and forwarded to the Commission on Higher Education for acknowledgement within 30 days from the date of approval.

6. Each School should effectively manage the academic programs so that graduates achieve the learning outcomes specified in the programs through the following activities.

6.1 Continuously develop the faculty members in the areas of academic knowledge and skills, and teaching and evaluation techniques.

6.2 Allocate teaching and learning and research resources adequately and quality wise and possibly coordinate with other higher education institutions or agencies to pool and share resources for the development of quality of teaching and learning.

6.3 Carry out the evaluation of students' achievements that cover the learning outcomes in every domain of each program.

6.4 Carry out the program quality assurance as specified in the program specification.

6.5 Prepare course report and field experience report (if any) of each course every semester, and program report every academic year covering all the headings indicated in the forms TQF5, TQF6 and TQF7 set by the Commission on Higher Education.

6.6 Follow up, check and evaluate the program performance continuously and report the achievements to the University Council every academic year.

6.7 Evaluate the program for continuous development at least every five years.

7. Any program which earns the average program evaluation level of **at least good** for the first half of the program duration from the offering of the program should be reported to the University Council for acknowledgement and the Commission on Higher Education for registration (Thai Qualifications Register: TQR)

8. When the program is registered, the Faculty should monitor and maintain the quality of the program and obtain the average program evaluation level of **at least good** every year.

9. If the result of the program evaluation is not in accordance with the standard set in No.7 and No.8, the Faculty should improve the program according to the recommendations of the University and/or the Commission on Higher Education.

Given on March 11, 2010

Rev. Bro. Bancha Saenghiran, f.s.g., Ph.D.
Rector